



The Kenansville Police Department is hiring for the position of a full-time police officer. Hiring salary depending on qualifications, education, and experience. The Town of Kenansville offers a competitive and comprehensive employment package.

Essential Duties and Responsibilities:

- Patrols on foot and in a patrol car an assigned area in the business and/or residential sections to preserve law and order, to prevent and discover the commission of crime and to enforce motor vehicle operating regulations.
- Issues traffic citations and parking tickets as required and investigates traffic accidents and writes accident reports.
- Answers calls and complaints involving automobile accidents, robberies, domestic disputes, breaking and entering, assault, and other misdemeanors and felonies, along with etc.
- Performs special assignments to include assisting in drug raids, surveillance projects, and other hazardous, duty situations requiring additional personnel.
- Directs and regulates the movement of vehicular and pedestrian traffic, to include school traffic.
- May be assigned to escorts parades, funerals, and similar processions as well as businesses.
- Makes public appearances and gives speeches on crime prevention and safety.
- Advises property owners in practical methods of crime prevention.
- Performs other duties as required.

Minimum Qualifications:

Education: High School graduate or equivalent with COMPLETION of all basic requirements of the North Carolina Criminal Justice Education and Standards Commission for a certified police officer.

Knowledge, Skills, and Abilities:

- Demonstrated knowledge of laws and ordinances relating to arrest, search and seizure, and traffic control and good knowledge of the layout of Town streets, location and geographical layout of various neighborhoods and the business district.
- Skill in the use of service weapons, in the application of other means of self-defense, and in the use of assigned communications equipment.

Special Requirements:

Possession of an appropriate valid North Carolina driver's license; possession of the Basic Law Enforcement Certificate awarded by the North Carolina Criminal Justice Education and Standards Commission. Must be able to pass a background investigation.

Applications are available at the Town Hall, 141 Routledge Road, Kenansville, NC. Mail application with certifications, cover letter, resume and 3 references to Anna West, Interim Town Manager, PO Box 370, Kenansville, NC 28349. Applications can also be emailed to manager@kenansville.org

The Town of Kenansville is an equal opportunity employer and does not discriminate on the basis of age, race, gender, sexual orientation, religion, national origin, disability, or any other non-merit factor. The position is open until filled with the first review of applications to begin November 7, 2022.